

**POWELL RIVER REGIONAL DISTRICT**

**BOARD OF DIRECTORS**

**MINUTES – March 25, 2010**

The BOARD OF DIRECTORS meeting was held in the Council Chambers, City Hall on Thursday, March 25, 2010, commencing at 7:30 p.m.

Present: Director Patrick Brabazon, Chair  
Director Merrick Anderson  
Alt-Director Louise Williams  
Director Debbie Dee  
Director Stan Gisborne  
Director Chris McNaughton  
Director Dave Murphy

Staff  
Present: Frances Ladret, Administrator  
Don Turner, Planner

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**AGENDA ADDITIONS**

It was agreed to amend the agenda by adding the following New Business items:

- Financial Assistance Request: Van Anda Fire Department
- Cemetery Software Purchase

**ADOPTION OF MINUTES**

**1. Minutes of February 25, 2010**

**M. Anderson / C. McNaughton THAT** the Minutes of the February 25, 2010 meeting of the Board of Directors be adopted as circulated.

MOTION CARRIED.

**CORRESPONDENCE**

**DELEGATION**

**COMMITTEE REPORTS**

Director Murphy reported on the Planning Committee meeting of March 2, 2010.

Director Murphy reported on the Rural Services Committee meeting of March 18, 2010.

Director Brabazon reported on the Committee of the Whole meetings of March 11 and 18, 2010.

## **OTHER REPORTS**

Director Anderson reported that the Federal government has re-decked the False Bay wharf.

Director McNaughton reported that Council is deliberating on the track location and is in discussions with the Province and Catalyst regarding Major Industry taxation.

Director Murphy reported the Van Anda dock repairs were completed and have been favourably received.

## **CHAIR'S REPORT**

As the chair was absent, no report was provided.

## **MOTIONS**

### **1. Goat 2 Road - Recreational Trail Designation**

**D. Murphy / M. Anderson THAT** the Board concur with the recommendation of the Committee of the Whole to apply to the Ministry of Tourism, Culture & the Arts to have the Goat 2 road designated under Section 56 of the *Forests and Range Practices Act* as a non-exclusive recreational trail with ATV and hiking access;

**AND THAT** the Board enter into a partnership agreement with the Ministry to provide trail maintenance under the Regional Parks service authority;

**AND FURTHER THAT** the actions set out in the Administrator's March 11, 2010 Memorandum to the Committee of the Whole to finalize the trail designation and maintenance responsibilities be implemented.

MOTION CARRIED.

### **2. Request for Plutonic Power Corporation Support for Goat 2 Trail Designation**

**C. McNaughton / L. Williams THAT** the Board concur with the recommendation of the Committee of the Whole to advise Plutonic Power Corporation of the Regional District's intention to have Goat 2 designated as recreational trail suitable for ATV access and to request Plutonic's cooperation in deactivating the road to a standard suitable for this intended use;

**AND THAT** the Regional District request an opportunity to review a copy of the revised prescription for deactivation;

**AND FURTHER THAT** the Ministry of Forests be asked to support an ATV standard trail.

MOTION CARRIED.

**3. Shelter Point Park Concession Contract**

**D. Murphy / M. Anderson THAT** the Board concur with the recommendation of the Committee of the Whole to accept the proposal from MC Impressions dated February 22, 2010 to operate the Shelter Point Park Concession for the period May 1<sup>st</sup> – September 15<sup>th</sup>, 2010, for a price of \$3,750 + 5% of net sales.

MOTION CARRIED.

**4. Texada Airport Mowing Contract**

**D. Murphy / L. Williams THAT** the Board concur with the recommendation of the Rural Services Committee to award a contract to Randy Nelson to mow the grounds at the Texada Airport for the 2010 mowing season, at a cost of \$4,500 plus applicable taxes.

MOTION CARRIED.

**5. Southern Regional Water Study Consulting Fee Increase**

**D. Murphy / P. Brabazon THAT** the Board concur with the recommendation of the Rural Services Committee to authorize the payment of additional fees totalling \$6,730 plus gst to AECOM for work on the Southern Region Water Study which was additional to the work program set out in the proposal submission.

MOTION CARRIED.

**6. Trash Bash 2010**

**C. McNaughton / D. Dee THAT** the Board concur with the recommendation of the Committee of the Whole to support Trash Bash 2010 by contributing up to \$4,000 for advertising and prizes and also waiving the tipping fee for material collected on April 25, 2010;

**AND THAT** the cemetery dump truck be permitted to participate in the event, provided a qualified Regional District employee is prepared to volunteer their time to drive it;

**AND FURTHER THAT** the project be funded from the 2010 Waste Management budget.

MOTION CARRIED.

7. **Tipping Fee Waiver – Harwood Island Trash Clean-up**

**C. McNaughton / D. Dee THAT** the Board concur with the recommendation of the Committee of the Whole to waive the tipping fees for garbage collected during a clean-up of Harwood Island to conclude by April 10, 2010.

MOTION CARRIED.

8. **Malaspina VFD Per Diem Allowance for Training Sessions**

**S. Gisborne / L. Williams THAT** the Board concur with the recommendation of the Rural Services Committee to authorize payment of a per diem allowance of \$25 to Malaspina Volunteer Fire Department members to attend day long (more than 4 hours) training sessions within the boundaries of the Regional District;

**AND THAT** the existing policy pertaining to the firefighters' travel and training expenses be amended accordingly.

MOTION CARRIED.

9. **Bus Service to Lund Shellfish Festival**

**L. Williams / D. Murphy THAT** the Board concur with the recommendation of the Committee of the Whole to provide shuttle bus service to the Lund Shellfish Festival using the Paratransit bus, at a cost of approximately \$300, to be shared equally between the City of Powell River and the Regional District.

MOTION CARRIED.

10. **Cemeteries Development Plan Implementation**

**C. McNaughton / D. Dee THAT** the Board concur with the recommendation of the Committee of the Whole to endorse the Cemeteries Development Plan Implementation as presented in the Administrator's memorandum dated March 11, 2010 for inclusion in the 2010-2014 Financial Plan.

MOTION CARRIED.

**11. Electronic Communication During Meetings Policy**

**S. Gisborne / M. Anderson THAT** the Board concur with the recommendation of the Committee of the Whole to adopt the following policy:

“It shall be the policy of the Powell River Regional District that:

1. Directors and staff shall not have any electronic communication with external sources during a meeting of the Board or a meeting of a Committee of the Board, except with the approval of the chair; and that
2. All electronic communication devices [e.g. cell phones, smart phones, etc.] shall be turned off during a meeting.”

MOTION CARRIED.

*Director McNaughton opposed.*

**12. Ferry Advisory Committee Information on RD Website**

**C. McNaughton / M. Anderson THAT** the Board concur with the recommendation of the Committee of the Whole to authorize the local Ferry Advisory Committee to post information related to its membership and activities on the Regional District website.

MOTION CARRIED.

**13. Myrtle Rocks Oyster Harvesting**

**D. Dee / S. Gisborne THAT** the Board concur with the recommendation of the Committee of the Whole to endorse the issuance of commercial oyster harvesting licences for 20 tonnes to be harvested from the Myrtle Rocks Park area.

MOTION CARRIED.

**OLD BUSINESS**

**BYLAWS**

**1. Bylaw No. 306.2 – Lund Official Community Plan Amendment, 2009**

**L. Williams / D. Murphy THAT** second reading of the Lund Official Community Plan Amendment Bylaw No. 306.2, 2009 be rescinded.

MOTION CARRIED.

**L. Williams / D. Murphy THAT** Lund Official Community Plan Amendment Bylaw No. 306.2, 2009 be amended such that its content is as presented at the March 25, 2010 Board meeting.

MOTION CARRIED.

**L. Williams / D. Murphy THAT** Lund Official Community Plan Amendment Bylaw No. 306.2, 2009 be given second reading.

MOTION CARRIED.

2. **Bylaw No. 325.8 – PR Regional Parks Regulation Amendment, 2010**

The bylaw considered by the Board included a fee schedule which differed from that circulated with the agenda package as follows: premium on selected sites was eliminated; regular rate for single sites increased to \$21 with the group site fee amended proportionately.

**S. Gisborne / L. Williams THAT** Powell River Regional Parks Regulation Amendment Bylaw No. 325.8 be given first and second reading.

MOTION CARRIED.

**D. Murphy / C. McNaughton THAT** Powell River Regional Parks Regulation Amendment Bylaw No. 325.8 be given third reading.

MOTION CARRIED.

**D. Murphy / C. McNaughton THAT** Powell River Regional Parks Regulation Amendment Bylaw No. 325.8 be reconsidered and adopted.

MOTION CARRIED.

3. **Bylaw No. 434 – 2010-2014 Financial Plan**

**C. McNaughton / D. Murphy THAT** 2010-2014 Financial Plan Bylaw No. 434 be given first and second reading.

MOTION CARRIED.

**C. McNaughton / M. Anderson THAT** 2010-2014 Financial Plan Bylaw No. 434 be given third reading.

MOTION CARRIED.

*Director Gisborne opposed.*

**C. McNaughton / D. Murphy THAT** 2010-2014 Financial Plan Bylaw No. 434 be reconsidered and adopted.

MOTION CARRIED.

## **NEW BUSINESS**

### **1. Financial Assistance Request: Van Anda Fire Department**

**D. Murphy / C. McNaughton THAT** the Board endorse a grant-in-aid in the amount of \$150 from the Electoral Area D grant-in-aid account to the Van Anda Fire Department to assist them in hosting the annual Easter Egg Hunt.

MOTION CARRIED.

### **2. Cemetery Records Software Purchase**

**D. Dee / S. Gisborne THAT** the Board accept the quote dated December 22, 2009 from Stone Orchard Software Inc. to supply and install a cemetery records system at a cost of \$4,610, less \$500 for early installation, plus \$900 for the annual maintenance agreement.

MOTION CARRIED.

## **MEDIA INQUIRIES**

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 8:35 p.m.

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Patrick Brabazon, Chair

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Frances Ladret, Administrator