

## POWELL RIVER REGIONAL DISTRICT

### Area D Official Community Plan - Planning Advisory Select Committee 2017

#### Terms of Reference

**Mandate:**

The Area D Official Community Plan - Planning Advisory Select Committee for 2017 (AREA D OCP PAC 2017) provides advice on matters related to the Area D Official Community Planning Process.

**Authority:**

The AREA D OCP PAC 2017 is an advisory committee to the Planning Committee and has the authority to provide advice to the Committee on matters related to its mandate.

**Membership:**

The AREA D OCP PAC 2017 is an advisory committee consisting of up to a maximum of twelve (12) residents of Electoral Area D under the chairmanship of an appointed Regional District Director.

**Chair:**

The AREA D OCP PAC 2017 Chair is Director Sandy McCormick.

**Responsibilities:**

Responsibilities of the AREA D OCP PAC 2017 are to oversee the Electoral Area D Official Community Plan review and update process and to provide advice to the Planning Committee on the following key phases of the process:

- Technical Background Review
- Planning Issues Identification
- Community Vision Development
- Community Objectives Identification
- Official Community Plan Update

**Meeting Procedures:**

AREA D OCP PAC 2017 meetings are conducted in accordance with Section 6 of Board Procedure Bylaw No. 479, 2013.

**Resources:**

The CAO will determine and assign staff members as an advisor to the Committee and a recording secretary. Committee and meeting expenses will be provided for in the Financial Plan.

**Media Contact:**

Contact with the media regarding issues related to the work of the Committee will be handled by the Committee Chair or shall be referred by the Committee Chair to the Regional Board Chair. Where necessary, the CAO or other relevant staff will assist the Board or Committee Chair in responding to the media.

**Tenure:**

The Committee will serve until otherwise directed by the Board.